



## PRE-AUTHORIZED BUSINESS DEBIT ADJUSTMENT (STRATA)

1. This form is for use by owners who are already paying strata fees by pre-authorized bank debit.
2. The authorized adjustment(s) is/are valid only for the dates and amounts stipulated below.

NAME OF OWNER(S) \_\_\_\_\_

BUILDING NAME \_\_\_\_\_ STRATA PLAN # \_\_\_\_\_

UNIT # \_\_\_\_\_ STRATA LOT # \_\_\_\_\_ TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

I/We authorize the strata corporation agent Pacific Quorum (Okanagan) Properties Inc. and the financial institution designated (account information currently used for payment of strata fees) **to add the following amounts to the recurring monthly debit.**

I/We understand that this request must be received by the 24<sup>th</sup> of the preceding month (or the last working day before the 24<sup>th</sup>, if that day falls on a weekend or holiday), and that requests received after the 24<sup>th</sup> will be adjusted on the next processing date together with any additional amounts authorized for the next processing date.

SIGNATURE(S) OF ACCOUNT HOLDER(S) \_\_\_\_\_

NAME OF ACCOUNT HOLDER (IF DIFFERENT FROM NAME OF OWNER(S)) \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_ [DATE RECEIVED \_\_\_\_\_]

### SCHEDULE OF PRE-AUTHORIZED DEBIT (P.A.D.) ADJUSTMENT(S)

| PAYMENT FOR (check one) →          | OUTSTANDING ACCOUNT BALANCE | SPECIAL ASSESSMENT  |
|------------------------------------|-----------------------------|---|
| THE AMOUNT OF \$ _____             | ON THE FIRST DAY OF _____   | (MONTH/YEAR)  |
| THE AMOUNT OF \$ _____             | ON THE FIRST DAY OF _____   | (MONTH/YEAR)  |
| THE AMOUNT OF \$ _____             | ON THE FIRST DAY OF _____   | (MONTH/YEAR)  |
| THE AMOUNT OF \$ _____             | ON THE FIRST DAY OF _____   | (MONTH/YEAR)  |
| THE AMOUNT OF \$ _____             | ON THE FIRST DAY OF _____   | (MONTH/YEAR)  |
| <u>OTHER:</u> ADD MONTHLY \$ _____ | FOR _____                   | (LOCKER/PARKING/OTHER) STARTING FROM THE FIRST DAY OF _____ |
|                                    |                             | (MONTH/YEAR)  |

**KELOWNA (HEAD OFFICE)**  
1979 Bredin Road  
Kelowna, BC V1Y 8T2  
Phone:(250) 868-3383 Fax:(250) 861-4586  
Toll Free: 1-877-862-6900

**PENTICTON (BRANCH)**  
1521 Main Street  
Penticton, BC V2A 5G7  
Phone:(250) 492-7300 Fax:1-877-862-5700  
Toll Free: 1-877-862-6900

**SICAMOUS (BRANCH)**  
1210 Young Crescent  
Sicamous, BC V1E 2S6  
Phone:(250) 836-3840 Fax:1-877-862-5700  
Toll Free: 1-877-862-6900

**SALMON ARM (BRANCH)**  
105A - 650 Trans Canada Highway  
Sicamous, BC V1E 2S6  
Phone:(250) 832-0169 Fax:1-877-862-5700  
Toll Free: 1-877-862-6900